

# **Craignure Golf Club Constitution 2018**

Approved by AGM 29<sup>th</sup> January 2018

## **1) Name of Club**

The Club shall be called “The Craignure Golf Club”

## **2) Main purpose of the Club**

The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of Golf in the Craignure, Isle of Mull and surrounding area.

## **3) Objectives**

In furtherance of the stated purpose, but not otherwise, the Club will seek to:

- 3.1) Provide opportunities for personal development for people of all ages, backgrounds, and abilities;
- 3.2) develop and administer appropriate instruction and competitions- with particular emphasis on youth activities;
- 3.3) promote all form of co-operation among local likeminded groups and other organisations and groups;
- 3.4) conserve, promote and develop the local environment and wildlife.
- 3.5) responsibly manage the assets of the Club and further develop them for the benefit of the community and general public;

## **4) Membership**

4.1) Membership of the club shall be open to anyone interested in golf, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a consequence of the requirements of golf. The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

## 4.2) Categories

4.2.1) Full Member: All voting rights.

4.2.2) Young Persons 18-25: Reduced subscription, full voting rights.

4.2.3) Associate Members: Full Members of the Tobermory Golf Club, Isle of Mull, at a reduced rate. No voting rights. This category will be available so long as a reciprocal arrangement exists.

4.2.4) Junior Members: 6-11, and 12- to under 18. Reduced rates including the option of free membership for any particular age group. No voting rights.

4.2.5) Country: Full Member of any Golf Club whose main residence is off the island. Proof of membership and handicap will be required. No voting rights.

4.2.6) Honorary: The club shall grant honorary membership to those members who in the opinion of the Committee have made a very significant contribution to the Club. They will pay no fee and have full voting rights. Their nomination will be confirmed at the next AGM.

4.2.6) Temporary: Any person purchasing a Day or Weekly ticket or entering an open competition shall be granted temporary membership of the club for the time stipulated on their ticket. They will have no voting rights.

4.3) All fees will be agreed by members at the AGM.

4.3.1) Membership fees must be paid by 31<sup>st</sup> March.

## 5) Management

5.1) The management of the club shall be vested in a Committee consisting of the following Officers: Chair, Captain, Secretary and Treasurer and Committee Members: Greens Convener, Social Media Convener and up to four other co-opted members. Four shall form a quorum, for a Committee Meeting, one of whom must be an Officer.

5.2) The Committee shall meet as required but at least quarterly.

5.3) The Committee shall be elected at the Annual General Meeting (AGM), Officers are normally elected for three years and Committee Members shall hold office for one year. Officers are subject to confirmation and Committee Members can be re-elected at the AGM.

5.4) The Committee shall have the power to fill vacancies occurring in their number during the year.

5.5) The Committee shall have all powers necessary for the full and efficient conduct of the affairs of the Club, including the power to appoint for special purposes such sub-committees

as they may deem necessary, and all rules and byelaws made, or orders given by the Committee shall be binding on every Member.

5.5.1) The Chair, Captain, Secretary and Treasurer (the Officers) are ex-officio Trustees holding the deeds of the Club.

5.5.2) The Officers shall be ex officio members of all sub-committees.

5.5.3) The Chair shall have a casting vote if the Officers and Committee Members are unable to achieve a majority of their number.

5.5) The Secretary shall keep accurate minutes of all proceedings of the Club and the Committee. Each sub-committee must also prepare minutes of their meetings for submission to the Committee.

5.6) The Treasurer shall receive and disperse all monies due to and by the Club, and shall keep correct accounts and books showing financial affairs and intrusions of the Club. The financial year of the Club shall end at 31<sup>st</sup> December.

5.6.1) All monies of the Club received by the Treasurer shall be lodged in the name of the Club at any such Bank as the Committee may decide from time to time.

5.6.2) the books and accounts will be examined each year by a competent person and submitted each year to the AGM.

5.6.3) The Management Committee will make all effort to achieve an appropriate gender mix for all elected posts and membership in general.

**6) Powers:** The Club may in certain circumstances consider:

6.1) to purchase, take on a lease, hire, lease, take in exchange, and otherwise acquire any property and rights that may be considered advantageous for the purposes of the activities of the Club.

6.2) to borrow money and give security for the payment of money by, or the performance of other obligations of, the Club or any other person,

6.2.1) any Loan or borrowing agreement in excess of one year must be submitted to, and agreed by a two-thirds majority of those voting at, an AGM or EGM convened for this express purpose,

6.2.2) any loans or borrowings that in aggregate exceed £3000, must be submitted to, and agreed by a two-thirds majority of those voting at, an AGM or EGM convened for this express purpose,

6.3) to accept subscriptions, grants, donations, gifts, legacies and endowments of all kinds, either absolutely or conditionally or in trust for any of the objectives of the Club,

6.4) to take such steps as may be deemed expedient for the purpose of procuring contributions to the funds of the Club, whether by way of subscriptions, grants, loans, Donations or otherwise.

## **7) Meetings of the Club (all members)**

7.1) The Annual General Meeting of the Club shall be held within one calendar month of the financial year end.

7.1.1) Notice for the AGM will be sent, in writing or by email, to all members not less than 30 days prior to the meeting together with notice of any motion concerning the Constitution, Rules, or Bye-laws of the Club.

7.1.2) Items for discussion at the AGM must be received in writing or by email, not less than 7 days prior to the meeting date.

7.2) An Extraordinary General Meeting will be held when the Secretary, or any officer, receives a written request, including by email, from 1) The Committee or 2) any five or 15% of full voting members whichever is the least. Notice for this EGM will be sent to all eligible members within 14 days of the request and shall be held within 30 days of the notice.

7.3) At any AGM or EGM of the Club, seven shall form a quorum, of which two must be Office bearers and two Committee members.

## **8) Compliance with the Rules**

8.1) Members, upon payment of their subscription, thereby submit themselves to the Rules and Bye Laws of the Club.

## **9) Constitution, Rules and List of Members,**

9.1) A copy of the Constitution, Rules and Bye Laws shall be available in the Clubhouse. An up-to-date list of members will be maintained and made available to members of the Committee on request.

## **10) Alteration of Rules**

10.1) No alteration in the foregoing Rules shall be made except at an AGM or EGM of the Club, duly convened for the purpose, and no such alteration shall take effect unless it is affirmed by two thirds majority of those voting.

## **11) Non distribution to members**

11.1) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

## **12) Application of Assets on dissolution**

12.1) Upon dissolution of the Club any remaining assets shall be given or transferred to another registered Community Amateur Sports Club(CASC), a registered charity or the sport's governing body for use by them in related community sports.